

# Little Rainbow Nursery

## Students Policy

Little Rainbow Nursery is committed to sharing best practice with those wishing to pursue a career in childcare. Therefore students will be welcomed to join our staff and gain work experience within our nursery. We welcome the chance to encourage training. We accept student's placements and recognise this as an opportunity to examine and revise our own practice. We will accept 6 students at a time each term, as more students than this places undue pressure on the staff. We do however; accept small groups or occasional placements when research or studies are being carried out that will be of benefit childcare and our own practice.

Students are expected to be associated with a recognised child related course, or on occasion's pupils from local secondary schools on work experience. Placements will be offered after discussions with the appropriate tutors, and close links and regulation with the college or school.

Students will attend a pre-visit to the nursery for an interview, followed by their student induction and nursery tour. At this time students will have the opportunity to read and discuss all nursery and procedures policies, receive a copy of the Student Handbook, and sign their contract in readiness for their first day.

- Students will be supervised at all times by a member of staff assigned to them and will not be left alone with the children.
- We require students to regard our confidentiality policy.
- It is expected that during the student's placement, their tutor will visit the nursery or have verbal communication with the student co-ordinator to receive feedback about the student's progression.
- Students will be offered support and guidance throughout their placement and offered constructive honest feedback in respect of their performance. Staff will respect individual student's needs and abilities and will aid their development.
- To maintain parent partnerships, parents will be informed when students are present in the nursery by way of the parent's notice board.

All students on placement must adhere to the same codes of conduct as permanent staff and this also applies to time-keeping and dress codes. Confidentiality must be upheld at all times. Students are attached to a senior member of staff who supervises their work and will explain the safety and fire requirements. All students are encouraged to contribute fully to the nursery routine and to spend some time in each area. Students must not be left alone with children and they should only be allowed to change nappies when supervised.

This policy was adopted:

April 2021

Date for review:

April 2022