

Puddleducks Pre-School

Initial Application Form

Date:

Year and term child is eligible to start: (i.e. term of child's second or third birthday)

Child's Name:		Date of birth:	
Address:			
Postcode:			
Name/s of parents/Carers:			
1.			
Tel:	Home:	Mobile:	Work:
Email:			
Address: (If different from above)			
2.			
Tel:	Home:	Mobile:	Work:
Email:			
Address: (If different from above)			
Additional Information			
If you have any other information about your child that you would like us to be aware of please make a note here or come along and talk to us about it.			
Signed:			

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Session Request

Preferred start date: _____

Please tick the sessions you would like your child to attend:

Please note:

*We will only accept 2 year olds the minimum of 2 sessions per week until they have settled.
We reserve the right to only offer all day care to children ages 3+*

[Morning] ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

[Lunch] ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

[Afternoon] ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available. There is a £10 registration fee required to secure a place on our waiting list. This is refundable if your child starts with us and is in receipt of funding otherwise it is non-refundable.

Please note that completion of this form does not guarantee a place for your child.

Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records. Your child's birth certificate is required at this point with a copy made for our files.

If you find that you no longer need the place, please inform us as soon as possible. Should you decide you no longer need the place we will not retain the details on this application form (See our privacy notice)

Signed Parent/Carer: _____

Date: _____

For Office use only: _____

Deposit Paid: _____

Date Paid: _____